



STUDENT EMPLOYEE PAY SCHEDULE

Effective Date – 11/10/2024 *

HOURLY RATE

CLASSIFICATION	STEP 1	STEP 2	STEP 3
Student Employee	\$17.50	\$18.00	\$18.50

STEP 1: INITIAL PAY

All students are initially employed at STEP 1.

STEP 2: STEP INCREASE

After **200 hours** of employment, the student employee receives a performance evaluation from their supervisor. A positive performance evaluation advances the student employee's wage to STEP 2. The evaluation is sent to the Career Hub by the 1st of the month.

STEP 3: MERIT RAISE

As students' progress in their employment history at the college it is beneficial to designate advanced learning or work-related objectives relative to their job responsibilities.

In order to qualify for advancement to STEP 3 students must complete the following:

- 1. Completion of 600 hours** working as a student employee on campus.
- 2. Performance Evaluation** by Supervisor recommending advancement to STEP 3.
- 3. Completion of Work Experience class**, earning a minimum of 1.00 unit.

NOTE ABOUT RAISES:

Raises are implemented the first pay period after the student accumulates

- 200 hours (for STEP 2), or
- 600 hours (for STEP 3)

****Pay period: 11/10/2024 – 12/09/2024 will be at the newly posted rates above and will be reflected on the 12/31/2024 paycheck for all on campus student employees.**