



STUDENT EMPLOYEE PAY SCHEDULE

Effective Date – 08/10/2023 *

HOURLY RATE

CLASSIFICATION	STEP 1	STEP 2	STEP 3
Student Employee	\$16.50	\$17.00	\$17.50

STEP 1: INITIAL PAY

All students are initially employed at STEP 1.

STEP 2: STEP INCREASE

After **200 hours** of employment, the student employee receives a performance evaluation from their supervisor. A positive performance evaluation advances the student employee's wage to STEP 2. The evaluation is sent to the Career Hub by the 1st of the month.

STEP 3: MERIT RAISE

As students' progress in their employment history at the college it is beneficial to designate advanced learning or work related objectives relative to their job responsibilities.

In order to qualify for advancement to STEP 3 students must complete the following:

- 1. Completion of 600 hours** working as a student employee on campus.
- 2. Performance Evaluation** by Supervisor recommending advancement to STEP 3.
- 3. Completion of Work Experience class**, earning a minimum of 1.00 unit.

NOTE ABOUT RAISES:

Raises are implemented the first pay period after the student accumulates

- 200 hours (for STEP 2), or
- 600 hours (for STEP 3)

****Pay period: 08/10/2023 – 09/09/2023 will be at the newly posted rates above and will be reflected on the 09/30/2023 paycheck for all on campus student employees.**