

TITLE: Sculpture Laboratory Technician

CLASSIFICATION: Classified

SALARY GRADE: C10

SCOPE OF POSITION:

Under general supervision, prepares instructional materials for laboratory demonstration and use. Assists students with assignments and demonstrates techniques in the use of specialized sculpture equipment. Maintains, sets up, and breaks down equipment in lab. Orders, receives, stores, issues, and inventories supplies and equipment. Upgrades the facility to current technology and best practices.

KEY DUTIES AND RESPONSIBILITIES:

Examples of key duties are interpreted as being descriptive and not restrictive in nature. Incumbents routinely perform approximately 80% of the duties below.

1. Creates a safe working and learning environment for students. Prepares specialized materials and maintains safe storage, disposal, and recycling practices.
2. Assists instructor in training students to develop best practices and safe use of tools and machinery.
3. Sets up laboratory for teaching demonstrations and exercises. Distributes materials and arranges equipment. Advises students regarding course objectives and requirements and provides technical advice.
4. Maintains, repairs, and constructs laboratory equipment and machinery as required. Makes approved equipment and supply purchases and prepares invoices for payment.
5. Ensures safety, efficiency, and security of laboratory and equipment.
6. Ensures availability of laboratory materials for students. Maintains inventory and supplies for lab. Receives, stores and issues equipment and supplies. Distributes materials related to class fees.
7. Assists instructor in the design and construction of new demonstrations and exercises, teaching procedures, and curriculum. Assists with modifying lessons and demonstrations when necessary.
8. Assists students with assignments and demonstrates techniques in the use of specialized equipment. Provides individual tutoring of students and assists with modifying lessons as required.

KNOWLEDGE OF:

1. Fundamentals, terminology, techniques, equipment and materials in sculpture.
2. Materials, tools and equipment to be used in the laboratory setting.
3. Safety requirements in the handling, storing and disposing of hazardous materials.
4. Relevant local, state, and federal rules and regulations, programs, policies and procedures.
5. Applicable technology usage, including standard office productivity software and other appropriate technology.

TITLE: Sculpture Laboratory Technician

ABILITY TO:

1. Provide instructional assistance and perform demonstrations in the sculpture laboratory.
2. Use and demonstrate specialized materials and equipment.
3. Maintain records and inventory.
4. Maintain a safe work environment for students.
5. Operate power tools.
6. Work with hazardous materials and equipment.
7. Collaborate productively and cooperatively with individuals and groups both internally and/or externally.
8. Communicate effectively, both orally and in writing.
9. Exercise appropriate judgement in interactions with others and with work processes.
10. Interact with the public in a helpful, courteous and professional manner.
11. Demonstrate sensitivity to, and respect for, a diverse population.

QUALIFICATIONS:

Candidates/incumbents must meet the minimum qualifications as detailed below, or file for equivalency. Equivalency decisions are made on the basis of a combination of education and experience that would likely provide the required knowledge and abilities. If requesting consideration on the basis of equivalency, an Equivalency Application is required at the time of interest in a position (equivalency decisions are made by the supervising administrators, in coordination with the department where the vacancy exists, if needed.)

EDUCATION:

Associate degree in fine art/sculpture or a closely related field of study required.

EXPERIENCE:

2+ years of related experience with sculpture, including woodworking, metalworking, welding and casting equipment.

OTHER REQUIREMENTS:

- Must be able to perform physical activities such as, but not limited to, lifting (up to 50 lbs. unassisted), bending, standing, climbing or walking while performing classroom demonstrations.
- Must be able to safely operate equipment, and handle, store and dispose of hazardous materials

SANTA ROSA JUNIOR COLLEGE COMMITMENT:

All classifications require a commitment to the District's Vision, Mission, Values, Goals and Objectives as articulated in the [Strategic Plan](#).