

STNC Position Request Form



Department: _____

Description of Need: _____

STNC Eligibility:

- Special Project:
 - Start date of project: _____
- Leave backfill:
 - Approved length of leave: _____
- Recruitment backfill:
 - Position: _____
 - Is position in recruitment: Yes No
- Seasonal:
- PAL / Farm Intern:

Bilingual Stipend: Yes No

Classification: _____

Pay Rate: _____

Start and End Date: _____ - _____

Budget Code(s): _____

Maximum Hours per Week: _____

Total Hours: _____

Total Cost: _____

Group PAF: Yes No

Revision: Yes No

Revision justification: _____

Component VP

Date

VP, Finance

Date