

TITLE: Printmaking Laboratory Technician**CLASSIFICATION: Classified****SALARY GRADE: C10****SCOPE OF POSITION:**

Under general supervision, assists with laboratory activities and day-to-day instructional programs, including the demonstration of lab techniques and procedures. Assists students with technical issues, maintains equipment and materials, and organizes laboratory inventory and ensures safe usage of the facility.

KEY DUTIES AND RESPONSIBILITIES:

Examples of key duties are interpreted as being descriptive and not restrictive in nature. Incumbents routinely perform approximately 80% of the duties below.

1. Maintains, organizes, cleans, and prepares lab equipment. Maintains specialized printing presses, exposing units, power washers, and other laboratory or mechanical equipment. Ensures security and safety for students, staff, faculty and equipment.
2. Assists students with technical support. Demonstrates techniques, using specialized printmaking equipment and methods. Helps resolve problems in process or product.
3. Assists in the preparation of instructional materials for laboratory demonstrations or use. Assists faculty with teaching procedures, curriculum, and demonstrations. Conducts demonstrations to support student learning.
4. Organizes and records laboratory inventory, distributes student materials and supplies, and provides purchasing recommendations. Performs administrative duties to support the instructional program; maintains records related to laboratory health and safety requirements, and department procedures and protocols.
5. Prepares chemical solutions for student use. Maintains safety protocols of hazardous chemicals mixing, storage, and disposal. Ensures that chemical usage adheres to hazardous materials handling procedures and OSHA standards.

KNOWLEDGE OF:

1. Printmaking terminology and techniques.
2. Proper procedures and processes for use of laboratory tools and equipment.
3. Established laboratory safety protocols for equipment and hazardous materials.
4. Specialized printmaking software and programs.
5. Relevant local, state, and federal rules and regulations, policies and procedures.
6. Applicable technology usage, including standard office productivity software and other appropriate technology.

TITLE: Print Making Laboratory Technician

ABILITY TO:

1. Assist in presenting classroom materials.
2. Use and demonstrate specialized printmaking instruments and equipment.
3. Maintain records.
4. Handle and work with hazardous materials properly and safely.
5. Collaborate productively and cooperatively with individuals and groups both internally and/or externally.
6. Communicate effectively, both orally and in writing.
7. Exercise appropriate judgement in interactions with others and with work processes.
8. Interact with the public in a helpful, courteous and professional manner.
9. Demonstrate sensitivity to, and respect for, a diverse population.

QUALIFICATIONS:

Candidates/incumbents must meet the minimum qualifications as detailed below, or file for equivalency. Equivalency decisions are made on the basis of a combination of education and experience that would likely provide the required knowledge and abilities. If requesting consideration on the basis of equivalency, an Equivalency Application is required at the time of interest in a position (equivalency decisions are made by the supervising administrators, in coordination with the department where the vacancy exists, if needed.)

EDUCATION:

Associate degree in printmaking or a closely related field of study required.

EXPERIENCE:

2+ years of related experience in printmaking.

OTHER REQUIREMENTS:

- Must be able to perform physical activities such as, but not limited to, lifting (up to 50 lbs. unassisted), bending, standing, climbing or walking while performing classroom demonstrations and experiments.
- Must be able to work safely in an environment containing hazardous chemicals.

SANTA ROSA JUNIOR COLLEGE COMMITMENT:

All classifications require a commitment to the District's Vision, Mission, Values, Goals and Objectives as articulated in the [Strategic Plan](#).