

TITLE: Photography Laboratory Technician**CLASSIFICATION: Classified****SALARY GRADE: C10****SCOPE OF POSITION:**

Under general supervision, the lab technician oversees the operation of the photography laboratory including the darkroom, digital output lab, and lighting studio. The technician orders, receives, stores, issues, and inventories photographic supplies and equipment. The technician also repairs, maintains and calibrates darkroom, digital output lab, and studio lighting facilities and related equipment.

KEY DUTIES AND RESPONSIBILITIES:

Examples of key duties are interpreted as being descriptive and not restrictive in nature. Incumbents routinely perform approximately 80% of the duties below.

1. Sets up photo lab for instructional demonstrations and exercises, while ensuring safety and security of the facility. Assists with demonstrations in class and lab.
2. Prepares chemical solutions for use in the darkroom. Maintains safety protocols of hazardous chemicals mixing, storage, and disposal. Ensures chemical usage adheres to hazardous materials handling procedures and OSHA standards.
3. Tests, repairs, calibrates, and maintains specialized photo lab equipment. Assists in the repair and maintenance of photographic equipment, darkroom facilities, digital output lab, and lighting studio.
4. Demonstrates use of various photo lab equipment and materials to students. Trains students in basic camera, darkroom, digital imaging, inkjet printing, and lighting techniques. Provides in-lab assistance.
5. Tracks photographic equipment loaned to students and secures the lab and related equipment when not in use.
6. Assists in coordinating laboratory schedules. Assists in resolving scheduling conflicts with instructors.
7. Communicates with Risk Management staff to schedule removal of used chemicals and maintains safety paperwork to current lab standards.
8. Maintains inventory and supplies for the lab. Receives, stores, and issues equipment and supplies for use both in and outside the darkroom, digital output lab, and lighting studio. Keeps accurate records for supplies used.
9. Supervises student employees.

KNOWLEDGE OF:

1. Equipment, materials, supplies and procedures common to a photography lab, including those in darkroom, digital output lab, and lighting studio environments.
2. Film processing, digital photographic capture, darkroom and digital inkjet printing.

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ABILITY TO:

1. Demonstrate use of equipment and lab procedures.
2. Collaborate productively and cooperatively with individuals and groups both internally and/or externally.
3. Communicate effectively, both orally and in writing.
4. Exercise appropriate judgement in interactions with others and with work processes.
5. Interact with the public in a helpful, courteous and professional manner.
6. Demonstrate sensitivity to, and respect for, a diverse population.

QUALIFICATIONS:

Candidates/incumbents must meet the minimum qualifications as detailed below, or file for equivalency. Equivalency decisions are made on the basis of a combination of education and experience that would likely provide the required knowledge and abilities. If requesting consideration on the basis of equivalency, an Equivalency Application is required at the time of interest in a position (equivalency decisions are made by the supervising administrators, in coordination with the department where the vacancy exists, if needed.)

EDUCATION:

Associate degree in photography or a closely related field of study required.

EXPERIENCE:

2+ years of related experience working in a photography lab.

OTHER REQUIREMENTS:

- Must be able to perform physical activities such as, but not limited to, lifting (up to 50 lbs. unassisted), bending, standing, climbing or walking.
- Must be able to safely handle, store and dispose of hazardous chemicals.

SANTA ROSA JUNIOR COLLEGE COMMITMENT:

All classifications require a commitment to the District's Vision, Mission, Values, Goals and Objectives as articulated in the [Strategic Plan](#).