

MANAGEMENT TEAM MEMBER PERFORMANCE EVALUATION (Peer Survey Group Work Sheet)

(This form is to be used by evaluator and management evaluatee to determine the names of the final peer survey group.)

The list should include all those directly reporting to the management evaluatee if possible. Attention should be given to breadth of classification across applicable constituencies as well as consideration of those with whom the evaluatee has some regular interaction. A minimum of ten (10) persons should be included in the survey group, which shall include all who report directly to the management evaluatee. Once completed, responses to survey questionnaires should be tabulated by the evaluatee's supervisor, and written comments should be transcribed in such a way as to preserve the anonymity of the peer respondents. The resulting summary data should be reviewed with the evaluatee, and a copy attached at the back of the Management Team Member Performance Self-Evaluation & Supervisor Summary prior to signoff and filing.

Management Evaluatee Name: _____

Peer Survey Group Member	*Classification	**Selected
1.	<input type="checkbox"/> A <input type="checkbox"/> F <input type="checkbox"/> C <input type="checkbox"/> S	<input type="checkbox"/>
2.	<input type="checkbox"/> A <input type="checkbox"/> F <input type="checkbox"/> C <input type="checkbox"/> S	<input type="checkbox"/>
3.	<input type="checkbox"/> A <input type="checkbox"/> F <input type="checkbox"/> C <input type="checkbox"/> S	<input type="checkbox"/>
4.	<input type="checkbox"/> A <input type="checkbox"/> F <input type="checkbox"/> C <input type="checkbox"/> S	<input type="checkbox"/>
5.	<input type="checkbox"/> A <input type="checkbox"/> F <input type="checkbox"/> C <input type="checkbox"/> S	<input type="checkbox"/>
6.	<input type="checkbox"/> A <input type="checkbox"/> F <input type="checkbox"/> C <input type="checkbox"/> S	<input type="checkbox"/>
7.	<input type="checkbox"/> A <input type="checkbox"/> F <input type="checkbox"/> C <input type="checkbox"/> S	<input type="checkbox"/>
8.	<input type="checkbox"/> A <input type="checkbox"/> F <input type="checkbox"/> C <input type="checkbox"/> S	<input type="checkbox"/>
9.	<input type="checkbox"/> A <input type="checkbox"/> F <input type="checkbox"/> C <input type="checkbox"/> S	<input type="checkbox"/>
10.	<input type="checkbox"/> A <input type="checkbox"/> F <input type="checkbox"/> C <input type="checkbox"/> S	<input type="checkbox"/>
11.	<input type="checkbox"/> A <input type="checkbox"/> F <input type="checkbox"/> C <input type="checkbox"/> S	<input type="checkbox"/>
12.	<input type="checkbox"/> A <input type="checkbox"/> F <input type="checkbox"/> C <input type="checkbox"/> S	<input type="checkbox"/>
13.	<input type="checkbox"/> A <input type="checkbox"/> F <input type="checkbox"/> C <input type="checkbox"/> S	<input type="checkbox"/>
14.	<input type="checkbox"/> A <input type="checkbox"/> F <input type="checkbox"/> C <input type="checkbox"/> S	<input type="checkbox"/>
15.	<input type="checkbox"/> A <input type="checkbox"/> F <input type="checkbox"/> C <input type="checkbox"/> S	<input type="checkbox"/>

*Classification abbreviations: A-Administrative (Manager/Confidential) F-Faculty C-Classified S-Student

**Management evaluatee to fill out first then Evaluator can add to list and finally both meet to select group.