

**Santa Rosa Junior College
Unit A Faculty**

Notification of Intent to Return to Employment

Name:

Department(s):

Discipline(s):

Home or Cell Phone Number:

Email:

1. I am herein notifying the District of my intent to return to employment as an Associate faculty member after my retirement.
2. Upon retiring from Santa Rosa Junior College as a Contract faculty member, I understand that if I return my new status will be as an Associate faculty member.
3. Upon retiring as an Associate faculty member, I understand I may be reemployed as an Associate faculty member or be included as a member of the Associate Faculty pool.
4. I understand that I will have to submit re-employment paperwork.
5. I understand that the State Teachers Retirement System (STRS) requires me to remain in unpaid status for 180 days after I retire, or if I choose to work during that period, it will affect my retirement benefits.
6. I understand that if I return to employment as an Associate faculty member, per District/AFA Contract Article 16.05B, I will retain my original date of hire in the department and my position on the length of service list, unless there has been a break in service as defined in Article 16.
7. I understand that I will retain a campus email account for three semesters after retirement, and it is my responsibility to check my campus email for requests for assignments and for offers of assignments.

Signature

Date

Send an original signed copy to the Director of Human Resources

Human Resources will notify:
Department Chair (each department of employment)
Supervising Administrator
Appropriate Vice President/s
Manager, Payroll
Information Technology