

TITLE: Grounds Maintenance Technician I

CLASSIFICATION: Classified

SALARY GRADE: C06

SCOPE OF POSITION:

Under general supervision, provides care and maintenance of grounds and landscape areas of the District. Installs and maintains irrigation sprinkler systems. Assists with campus turf fertilization and aeration programs, athletic field maintenance, and maintenance of grounds maintenance equipment.

KEY DUTIES AND RESPONSIBILITIES:

Examples of key duties are interpreted as being descriptive and not restrictive in nature. Incumbents routinely perform approximately 80% of the duties below.

1. Maintains landscape by pruning trees, shrubs, flowers and hedges.
2. Waters, weeds, rakes, and applies fertilizers, pesticides or other plant treatments. Mows lawns, plants new material, and removes plant material.
3. Installs, maintains, troubleshoots, and repairs sprinkler system valves and electronic controllers. Maintains lawn and plant irrigation schedules.
4. Assists with athletic field maintenance and turf care management, including mowing, edging, removing debris, maintaining irrigation, managing pests, fertilizing, aerating, and de-thatching.
5. Assists with athletic field set-up and tear down activities.
6. Assists with maintenance of grounds equipment by providing ongoing maintenance and repair, troubleshooting issues as needed. Makes minor repairs or arranges for repairs.
7. Maintains hardscape features such as fountains, fences, pathways, parking lots, roadways, drains and ditches, benches, and areas enclosed by fencing, signs, decking, and plant containers.
8. Operates equipment such as leaf blowers, TurfVacs, power sweepers, leaf vacuums, concrete grinders, ride-on mowers, chippers, power sprayer, aerial-lift truck, vacuum truck flail mower, aerators, edger, hedge trimmers, chain saws and tractors.
9. Disposes of dead animals and arranges for rescue of injured animals; performs vector control.
10. Assists with performing grading, leveling and concrete forming and finishing, including grinding.
11. Assists with the recycling and composting programs.
12. Assists with performing fencing and equipment repair and maintenance; purchases supplies; obtains quotes on equipment parts; trains others in the operation, maintenance and repair
13. of equipment.
14. Provides assistance and materials, including floral arrangements, for special events, meetings and classes.
15. Trains and supervises student employees.
16. May direct the work of short-term, non-continuing (STNC) employees.

TITLE: Groundskeeper Maintenance I

KNOWLEDGE OF:

1. Methods, supplies, equipment, and tools used in planting, cultivating, and caring for lawns, shrubs, annuals and perennials, and trees.
2. Plant identification and cultivation requirements.
3. Plant pest and disease control.
4. Installation, maintenance, operation and repair of irrigation systems.
5. Relevant local, state, and federal rules and regulations, programs, policies and procedures.
6. Applicable technology usage, including standard office productivity software and other appropriate technology.

ABILITY TO:

1. Safely operate hand and power tools used in gardening and groundskeeping work.
2. Perform physical labor.
3. Collaborate productively and cooperatively with individuals and groups both internally and/or externally.
4. Communicate effectively, both orally and in writing.
5. Exercise appropriate judgement in interactions with others and with work processes.
6. Interact with the public in a helpful, courteous, and professional manner.
7. Demonstrate sensitivity to, and respect for, a diverse population.

QUALIFICATIONS:

Candidates/incumbents must meet the minimum qualifications as detailed below, or file for equivalency. Equivalency decisions are made on the basis of a combination of education and experience that would likely provide the required knowledge and abilities. If requesting consideration on the basis of equivalency, an Equivalency Application is required at the time of interest in a position (equivalency decisions are made by the supervising administrators, in coordination with the department where the vacancy exists, if needed.)

EDUCATION:

High school diploma or GED required.

EXPERIENCE:

1+ year of related experience performing gardening and groundskeeping duties.

OTHER REQUIREMENTS:

- This classification requires the use of a personal or District vehicle while conducting District business. Must possess a valid (Class C) California driver's license and an acceptable driving record.
- Must be able to perform physical activities, such as, but not limited to, lifting (up to 50 lbs. unassisted), bending, standing, climbing, crawling or walking.
- Frequently required to work under inclement weather conditions.
- Must be able to work safely in an environment requiring frequent exposure to
- hazardous chemicals.
- Must be able to operate a variety of gas-powered equipment, sharpen hand, and power tools safely.

SANTA ROSA JUNIOR COLLEGE COMMITMENT:

All classifications require a commitment to the District's Vision, Mission, Values, Goals and Objectives as articulated in the [Strategic Plan](#).