

TITLE: Child Care Teacher

CLASSIFICATION: Classified

SALARY GRADE: C07

SCOPE OF POSITION:

Under general supervision, provides developmental care and supervision to children enrolled in the Children's Center by developing age-appropriate curriculum and establishing and maintaining supportive relationships with children and parents. Serves as a lead teacher in the classroom of the Children's Center by directing, training, and modeling appropriate practices to Child Care Associate Teachers, interns, child development students, student employees, and substitutes.

DISTINGUISHING CHARACTERISTICS:

The Child Care Teacher is distinguished from the Child Care Associate Teacher by the minimum qualifications required and the expanded scope of duties.

KEY DUTIES AND RESPONSIBILITIES:

Examples of key duties are interpreted as being descriptive and not restrictive in nature. Incumbents routinely perform approximately 80% of the duties below.

1. Provides continuous supervision and care to children enrolled in the Children's Center. Interacts with children and develops a responsive relationship.
2. Ensures health and safety of children, including managing children's allergies, illnesses, or other diseases/viruses, administering and documenting medications, conducting safety drills, and keeping children safe during emergencies. Monitors children for signs of abuse and reports incidents to appropriate authorities.
3. Plans, implements and documents developmentally appropriate curriculum for young children. Observes children and stimulates children's cognitive, physical, social, and emotional development.
4. Maintains records of children's development. Conducts required assessments and evaluations.
5. Develops behavior plans and records and analyzes daily observations of children's behavior and activities accordingly. Consults with and refers to outside agencies if needed.
6. Maintains daily attendance, meal counts, and confidential files.
7. Mentors, trains/teaches, and directs staff and students for student success and career development. Serves as a lead to Child Care Associate Teachers, and supervises Child Development interns, Child Development students, student employees, and substitutes. Collaborates with Child Development instructors. Observes and evaluates student teachers and interns.
8. Collaborates and maintains positive relationships with families. Communicates with families and conducts conferences each semester. Helps families learn about their child's development, advocates for children and connects families to community resources.
9. Supports developmental and behavioral plans by facilitating collaboration between external agencies and parents of children with special education needs. Attends Individualized Family Service Plan (IFSP)/Individual Education Plan (IEP) meetings with parents and community agencies and/or school districts. Integrates IFSP/IEP plans and guidance into activities and interactions to meet the goals set for each child.
10. Maintains safe, orderly, clean, and sanitary conditions of children center classroom, outdoor area and learning materials to child care licensing requirements.

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KNOWLEDGE OF:

1. Current early childhood development and appropriate practices for infants, toddlers, and young children.
2. Nurturing, care giving, and education of young children.
3. Concepts of integrated curriculum development and implementation.
4. Principles of observation and assessment of young children.
5. Principles of parent communication and support.
6. Relevant local, state, and federal rules and regulations.
7. Applicable technology usage, including standard office productivity software and other appropriate technology.

ABILITY TO:

1. Implement a program based on sound principles of child development.
2. Interact positively with children and serve as an appropriate adult role model.
3. Meet Title 5 and Title 22 regulations.
4. Enforce and apply all laws, rules, and regulations.
5. Apply concepts of integrated curriculum development in a non-biased manner.
6. Collaborate productively and cooperatively with individuals and groups both internally and/or externally.
7. Communicate effectively, both orally and in writing.
8. Exercise appropriate judgement in interactions with others and with work processes.
9. Interact with the public in a helpful, courteous and professional manner.
10. Demonstrate sensitivity to, and respect for, a diverse population.

QUALIFICATIONS:

Candidates/incumbents must meet the minimum qualifications as detailed below, or file for equivalency. Equivalency decisions are made on the basis of a combination of education and experience that would likely provide the required knowledge and abilities. If requesting consideration on the basis of equivalency, an Equivalency Application is required at the time of interest in a position (equivalency decisions are made by the supervising administrators, in coordination with the department where the vacancy exists, if needed.)

EDUCATION:

- Associate degree in child development, early childhood education, or a closely related field of study.
- Must meet Commission on Teacher Credentialing requirements for a Child Development Teacher Permit.
- A minimum of 3 units of higher education coursework in infant/toddler care.

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EXPERIENCE:

1+ year of related experience working with children in a group care setting.

OTHER REQUIREMENTS:

- Must be able to perform physical activities such as, but not limited to, lifting (up to 50 lbs. unassisted), bending, standing, climbing, crawling or walking.
- Must be able to work safely in an environment containing biological conditions, which may be unhealthful or hazardous (such as bodily fluids and waste, germs, childhood diseases).
- Must pass fingerprint clearance for all appropriate agencies (such as FBI, Department of Justice, and Child Abuse Index Services).
- Proof of Diphtheria, Tetanus, and Pertussis (DTaP or DTP) vaccination and the Measles, Mumps, and Rubella (MMR) vaccination or an Immunity Profile Test (Titer Test).
- Current and valid CPR and First Aid.

SANTA ROSA JUNIOR COLLEGE COMMITMENT:

All classifications require a commitment to the District's Vision, Mission, Values, Goals and Objectives as articulated in the [Strategic Plan](#).