

## Classified Professional Bilingual Stipend Request

Under SEIU contract § 7.14.1 The District shall provide a 5% premium for all hours in paid status for unit members working in positions which are authorized to be compensated for communicating in multiple languages, provided that the performance of related duties enhances the delivery of district services, regardless of the multiple language ability being required or not.

To request a bilingual stipend, please complete this form, get approval signatures, and attach to the PAF.

Employee Name:

Employee ID:

Position:

Department:

Supervisor Name:

Bilingual required for position? Yes \_\_\_\_\_ No \_\_\_\_\_

Which language(s) is the employee proficient in?

If bilingual proficiency is not required for the position, how does the employee's bilingual proficiency enhance the delivery of district services?

By submitting this form, you are certifying that the employee is proficient in the languages stated above and that the proficiency is needed as described.

APPROVED

Supervisor: \_\_\_\_\_

Vice President: \_\_\_\_\_

Budget: \_\_\_\_\_