



TITLE	CLASSIFICATION	SALARY GRADE/ASSIGNMENT
FARM ASSISTANT	CLASSIFIED	GRADE: E
BOARD POLICY REFERENCE: 2012/2013 CLASSIFICATION REVIEW		Board Approved:

**JOB DESCRIPTION:**

Under general supervision and in keeping with District-wide sustainability initiatives, maintain horticulture, viticulture, forage, and livestock areas at Shone Farm; perform general agricultural duties; and perform related work as required.

**SCOPE:**

The Farm Assistant performs various maintenance and agricultural production duties.

**KEY DUTIES AND RESPONSIBILITIES:**

*Examples of key duties are interpreted as being descriptive and not restrictive in nature. Incumbents routinely perform approximately 80% of the duties below.*

1. Performs general horticulture and viticulture maintenance such as pruning, vine training, trellis work and leaf pulling.
2. Manually cultivates new plants.
3. Irrigates, plants and maintains horticulture areas, vineyard blocks, forage areas and pastures.
4. Feeds and maintains livestock; maintains and repairs livestock facilities.
5. Operates, maintains and repairs a variety of hand tools.

**EMPLOYMENT STANDARDS**

**ABILITY TO:**

Perform physical labor with a variety of hand tools; follow oral and written instructions; work safely and effectively around the public; maintain cooperative working relationships; demonstrate sensitivity to, and respect for, a diverse population.

**KNOWLEDGE OF:**

Modern farming principles and methods; control of weeds and pests; maintenance and operation of common hand tools; planting, irrigating and harvesting practices; pruning, trimming, and caring for vineyards; livestock maintenance and general equipment safety.

**MINIMUM QUALIFICATIONS:**

*Candidates/incumbents must meet the minimum qualifications as detailed below, or file for equivalency. Equivalency decisions are made on the basis of a combination of education and experience that would likely provide the required knowledge and abilities. If requesting consideration on the basis of equivalency, an Equivalency Application is required at the time of interest in a position (equivalency decisions are made by Human Resources, in coordination with the department where the vacancy exists, if needed.)*

*Education:*

Related vocational training is preferred.

*Experience:*

Previous experience in farming with a broad variety of duties and responsibilities.

**LICENSE OR CERTIFICATE:**

This classification requires the use of a personal or District vehicle while conducting District business. Must possess a valid (Class C) California driver's license and an acceptable driving record.

**SPECIAL REQUIREMENTS:**

Must be able to perform physical activities, such as, but not limited to, lifting heavy items (up to 50 lbs. unassisted), bending, standing, climbing or walking. Frequently required to work under inclement weather conditions. Must be able to operate a variety of hand tools safely.